

Parks and Recreation Board Minutes

November 28, 2017

6:00pm

Present: Lori Cordell, Glen Garrett, Mike Kelly, Jerry Lawless, Marchelle Perry, Dan Sheppard

Absent:

Staff Present: Tim Ellis, Amy Mitchell, Sarah Jennings

Mike Kelly, Chairman called the meeting to order at 6:06pm.

Quorum was established.

Approval of Minutes: After review of the minutes from the July meeting, a motion was made to approve the minutes by Lori Cordell, second by Marchelle Perry.

Parks Director Report

Amy Mitchell, Director of Parks and Recreation, introduced Sarah Jennings, Superintendent of Recreation, and gave a brief report of special events and community programs from July to November, as well as upcoming events and programs.

Agenda Items:

Old Business

- a. Fitness Equipment – Mike Kelly asked Amy Mitchell to update the board about the fitness area. Mrs. Mitchell advised the board that she had met with the rep that morning and provided a rendering of the equipment in the board packet. One thing that needed to be decided was the color of the equipment. After discussion, the board agreed that green and beige should be selected because of the location of the equipment in view of the historic sites. Amy Mitchell told them that the plan was to order the equipment in January with an install date of March or April and that the color of surfacing also needed to be selected. Lori Cordell asked that we ask the provider for their recommendation of color selection. Mike Kelly asked what we would be doing with the area that the current fitness equipment was located and Amy Mitchell said that the parks division would like to store materials in that area and that the foot bridge would be removed.
- b. LPRF Grant – Amy Mitchell gave an update to the status of the LPRF grant. She let the board know that the design for the splash pad was complete and color selections had been made. Once stamped plans are received and approved by the State, the order would be processed and an install date set. The restroom building and adjacent site amenities were still being planned by the architect and engineer of the project.
- c. Parks and Recreation Master Plan – Amy Mitchell let the board know that a kickoff meeting for the Parks and Recreation Master Plan was set for Thursday, November 30th, and that public input was crucial to the success of the plan and encouraged all board members to invite people to complete the survey that would be coming out.
- d. Streambank Stabilization Project – Pictures of the current project behind the soccer complex were provided and Mike Kelly asked Amy Mitchell to explain where we stood with the project. Mrs. Mitchell advised that the project would be complete two weeks after Thanksgiving pending any issues with weather.

New Business

- a. Parks and Recreation Operation Changes – Amy Mitchell let the board know that with adding the Superintendent of Recreation position to the department, that the parks division and the recreation division mirrored each other in the alignment of staff. She also let them know that the Tourism department would be assuming responsibility of the daily operations for Historic Mansker's Station.
- b. Screening of Shelters – Marchelle Perry stated that she attended an event at Shelter 3 at Moss-Wright Park in the fall and that flies were really bad. She had thought that adding some type of enclosure would be helpful in eliminating the fly problem but stated she had done an internet search that had not provided many options. Amy Mitchell stated that maybe the staff could look at some other options to help alleviate this problem like changing the placement of trashcans near the shelter instead of in the shelter. Tim Ellis suggested that Amy

Mitchell look at something that Owensboro, KY had done for using screens on a shelter. Amy Mitchell said she would look in to possibilities and get back to the board with options at the January meeting.

Comments from Board Members & Staff

- a. Glen Garrett asked staff to consider changing soccer fields 12 and 13 into one high school regulation sized 75' x 115' as none of the current fields are ideal for high school aged kids to play on because they only meet minimum requirements for that age group. He suggested that if this was done that much of the play that was currently taking place on field 1 could be moved to that field.
- b. Mike Kelly commented that we need to be thinking about and offering things for disabled children to do and mentioned a miracle field as a good option to add to the park system.

Adjournment

Mike Kelly made a motion to adjourn at 7:02pm, second by Jerry Lawless.

Amy Mitchell, Recording Secretary

Mike Kelly, Chair