

Parks and Recreation Board Minutes

January 23, 2018

6:00pm

Present: Lori Cordell, Mike Kelly, Jerry Lawless, Marchelle Perry, Dan Sheppard

Absent: Glen Garrett

Staff Present: Tim Ellis, Amy Mitchell, Sarah Jennings, Jack Presley, Kenneth Reeves

Mike Kelly, Chairman called the meeting to order at 6:01pm.

Quorum was established.

Election of Board Chair and Vice Chair

Chairman Mike Kelly opened the nominations for Board Chair as required at the first meeting of each calendar year. Lori Cordell nominated Mike Kelly as Chair and was seconded by Marchelle Perry. Lori Cordell then nominated Jerry Lawless as Vice Chair, second by Marchelle Perry. With no other nominations, both Mr. Kelly and Mr. Lawless accepted the positions.

Approval of Minutes: After review of the minutes from the July meeting, a motion was made to approve the minutes by Lori Cordell, second by Marchelle Perry.

Reports From Staff

Amy Mitchell, Director of Parks and Recreation, reported on all of the special events that had occurred since the November meeting and listed the events coming up in February and March.

Jack Presley gave an update of projects that have been completed in the park system over since November. He stated that the trail had been opened back up where it was closed for the Streambank Stabilization by the soccer fields.

Sarah Jennings gave an update on the recreation division including new contracted programs, special events, and upcoming leagues and tournaments.

Agenda Items:

Old Business

- a. Fitness Equipment – Mike Kelly asked Amy Mitchell to update the board about the fitness area. Mrs. Mitchell advised the board that there was a color rendering of the equipment in their packet. She then showed a video of the Thrive system that would be installed at the beginning of April.
- b. LPRF Grant – Amy Mitchell gave an update to the status of the LPRF grant. She let the board know that the plans were about to go to review at the Metro Health Department and the State of Tennessee. After that, the equipment would ship in February with an install date of early March. She also advised the board that the site plan was reviewed and approved by the planning commission.
- c. Streambank Stabilization Project – Amy Mitchell gave an update that the stabilization by the soccer fields was complete except for live staking and tree planting because the contractor ran out of time and frost moved in before this could be accomplished. They will be back next month to complete the project. She also stated that they would begin another section of stabilization on Wednesday, January 24th.
- d. Screening on Shelters – Marchelle Perry had asked in the previous meeting if some type of screening could be added to the shelters to keep flies from being around people's food. Amy Mitchell said she couldn't really find a good way to do this other than to build it. Mrs. Perry said that maybe we could buy a tent that people could rent that they could put food in during their events. Mike Kelly said that we could require people to bag their trash and take it to the maintenance shed for disposal to try to keep flies from the trash cans. Jack Presley stated that he did not think that people would do that and it would cause problems. Amy Mitchell stated that the department would look at ways to keep flies from being so prevalent at the shelters.

- e. Parks and Recreation Master Plan – the board went through a SWOT exercise with HFR Design’s Kyle Dunn. Much feedback was provided that will be looked at in the formation of the Comprehensive Master Plan.

New Business

- a. Rachel’s Garden – Fire Chief Kenneth Reeves introduced the idea of Rachel’s Garden to the board. Rachel’s Garden is a project of the Fire Department that would fundraise to build a universal playground in Peay Park. This playground would serve all people and is named after Fire Captain, Ricky West’s daughter.

Comments from Board Members & Staff

- a. No comments were made.

Adjournment

Lori Cordell made a motion to adjourn at 7:55pm, second by Jerry Lawless.

Amy Mitchell, Recording Secretary

Mike Kelly, Chair