



2019 Goodlettsville Farmer's Market Rules and Guidelines

Vendor: _____

Date: _____

The 2019 Goodlettsville Farmer's Market is held each Thursdays 3:00-7:00 pm, May 2 - October 10 (No Market on July 4th) on the lawn next to the Goodlettsville Visitor's Center, 705 Caldwell Drive.

Vendors must comply with all applicable local, state, federal and Goodlettsville Farmer's Market rules and guidelines. A violation of these rules may result in dismissal from the market. Please initial each line indicating you have read the rules thoroughly.

_____ Vendor space is approximately 10 x 10. Additional space is available for purchase.

_____ Vendors must provide their own tables, chairs, tent, or other items needed for Market Day.

_____ If Vendors choose to use a tent or canopy, it must be white.

_____ If Vendors choose to use a table(s), each table must have a tablecloth.

_____ Vendors must be set up 15 minutes before opening time due to vehicle traffic flow.

_____ All displays, including tents, canopies, and signage must be securely anchored.

_____ Produce grown within a 100-mile radius of Goodlettsville, Tennessee will be given preference to sell at the Goodlettsville Farmer's Market. All sellers need approval for anything outside of 100 miles. All growers are subject to a farm inspection by the market manager and local Tennessee Extension offices. 75% of your product must be from your farm.

_____ The Goodlettsville Farmer's Market has a zero tolerance policy concerning resale and any vendor found selling anything that he/she did not grow or make (without prior approval of Market Manager) will be banned from the market.

_____ Food and food products must be packaged with proper labeling.

_____ It is the responsibility of each Vendor to abide by all state and federal regulations which govern the sampling, production, labeling, or safety of product the vendor offers for sale at the Goodlettsville Farmer's Market. Failure to comply may result in forfeiture of the Vendor's booth. See Tennessee Department of Agriculture for additional information.

_____ If using scales, they must be certified by the Tennessee Department of Agriculture.

_____ All produce and food vendors participating in the Goodlettsville Farmer's Market are required to obtain liability insurance.

_____ If providing "cut" or otherwise "open" food product samples for tasting, smell, or texture the customer must be informed of ingredients. The vendor takes responsibility for any resulting actions.

_____ Vendors are responsible for sales taxes due on products. The Goodlettsville Farmer's Market is not responsible for your sales tax.

_____ Food Vendors are responsible for a mobile food vendor permit. Please contact the City Clerk's office at 615.851.2209 for more information.

_____ Each vendor is responsible for setting up, displaying, and packaging his/her goods, and providing protection from the elements. All booths are to be kept clean and hazard-free. Appropriate signage should inform the customer of your business and activities should be fair to neighboring vendors.

_____ Vendors must clean up their areas at the end of each market day. There will be a \$20 fee assessed when the market manager/staff has to clean up your space. All fees must be paid before the vendor may sell at the market again.

_____ Vendors must stay for the duration of the market day if the market is open. Leaving early is a disruption to other vendors and to customers.

_____ No pets, alcoholic beverages, smoking, or drug paraphernalia will be allowed in or around the Goodlettsville Farmer's Market.

_____ Vendors are required to wear appropriate clothing.

_____ Vendors may not use high-pressure tactics on customers to sell their products. Please do not yell and talk over other vendors to entice customers to enter your booth space. Be courteous of all around you and your booth.

_____ Vendors unable to attend a scheduled market date must give at least 24-hours notice to the market manager by calling 615.859.3678. There are no refunds for missing dates.

_____ Vendors with unexcused absences may be moved to a waiting list. An email will be sent to the vendor stating such if applicable. Excessive unexcused absences may result in forfeiture of booth space for the remainder of the year.

_____ All Vendors must report their sales to the Market Manager no later than Friday after each market, failure to do so will result in not being invited back to the Market.

_____ Any issues should immediately be brought to the attention of the Market Manager (or Market Staff if Manager not available).

_____ The Market Manager, Kimberly Lynn, can be reached via cell at 615.480.8698 if needed. Other Farmer's Market staff members, Jennifer Kirk or Susan Gifford, may be reached at the Visitor's Center at 615.859.3678.

_____ Vendors are encouraged to follow Goodlettsville Farmer's Market on Facebook.

_____ We appreciate you and your desire for a successful Goodlettsville Farmer's Market!

Signature: _____ Printed Name: _____